

For Exchange Students

International Academic Exchanges

[For Exchange Students](#)

1. General Information

Kobe Gakuin University (KGU) student exchange program is conducted under agreements with [partner institutions](#). The study period ranges from 1 semester (6 months) to 2 semesters (1 year). Candidates must be officially nominated by a partner institution as an exchange student. Applications submitted without a nomination will not be accepted.

Please check with your study abroad adviser or International Office at your home university to see if there is an agreement of student exchange with KGU or contact us.

2. Admission

KGU offers undergraduate programs in [10 faculties](#). Once accepted, each exchange student will be placed in one of the 10 faculties. However, students can take designated courses (mainly in Japanese) offered by each faculty and the General Education Center, in addition Japanese language courses are also available to exchange students.

3. Language Proficiency

Japanese: JLPT (Japanese Language Proficiency Test) Level 4(N4), or equivalent level of Japanese proficiency is required.

4. Japanese Language Courses

Japanese Language Courses are provided for exchange students, ranging from Level A, for beginners who have N4 or equivalent level to Level C, for advanced learners who have N2 or equivalent level. Each class is arranged small number of students (2-5 people in a class). The courses are all elective but we strongly recommend the students who are Level A and B take all courses.

Course Level	Class hours per week	Period	Remarks
Level A (N4 or equivalent)	Japanese 1.5 hours × 6period JLPT preparation 1.5 hours × 2period	Japanese 1semester (15weeks) JLPT preparation (10weeks)	The contents of Japanese courses include grammar, vocabulary, Kana/Kanji, reading, writing, and speaking, etc. Those are set up by the Center for General Education and are credit bearing.
Level B (N3 or equivalent)			JLPT preparations are set up by the International Exchange Center and are non-credit bearing. The international exchange center will issue a certificate of completion for these classes.
Level C (N2 or equivalent)			

5. Regular Courses Taught in Japanese

Exchange Students can select regular courses from different study areas however you need to be assessed whether you meet any prerequisite requirement or language proficiency to take the courses. You can have a consultation from an academic advisor at your host faculty before you choose the

6. Academic Calendar

[2020-2021 Academic Calendar](#)

7. Application Deadline

	Start from Spring Semester (early Apr to early Aug)	Start from Fall Semester (mid Sep to early Feb)
1. Nomination of Students Submission of the original documents for Admission and for Students Visa	November 30th of the previous year	April 30th of the same year
2. Admission approval at host faculty	December in previous year	May
3. Email us your preferred Accommodation (off-campus apartment or Homestay)	December in previous year	May
4. "Admission Certificate" and "Certificate of Eligibility" to be sent to home university	March	August
5. Application for student visa by the exchange student	As soon as the student receives "Admission Certificate" and "Certificate of Eligibility"	
6. Book airplane tickets and Inform KGU of the flight details	Orientation day will be a few days before the commencement of the semester. Exchange students are required to arrive one or two days before the orientation.	

8. Documents Required

Once you are nominated by your home university as an exchange student, please submit the following original documents by post.

Documents for Admission and Student Visa
1) Application form for Exchange Program (*Form1) : a photo ID should be attached
2) Study Plan (*Form2)
3) Self-Introduction (*Form3)
4) Letter of Recommendation from a faculty or staff member of the home university (*Form4)
5) Academic transcript from home university
6) Health Certificate (*Form5)
7) Proof of Japanese proficiency; ex. results of Japanese-Language Proficiency test (if any): It is advised that the students acquire N3 or more level of the test, or conversational-level proficiency.
8) 6 copies of photo ID (4.5x3.5cm)
9) Application forms for Certificate of Eligibility [COE]
10) Photocopy of Passport
11) Certificate of Financial Support (*Form6): If the student will be funding by themselves or his/her guardian, a completed form and an official letter of bank balance of the funding person are required. The total deposit of the bank balance should be more than 800,000 Japanese Yen to obtain a visa. If the student will receive any financial grant from any organization, a letter of financial support containing the details of the grant from the organization is required.

1. Off-campus apartment

Fully furnished one bed room with free internet access located walk distance of the campus. The students are required to prepare bedding set (futon & makura) at their own expense. The monthly fee is 33,000yen, which doesn't include the charge of electricity and water supply. More details are available from [here](#).

2. Homestay

A room with a desk and bedding will be supplied. The house is located approx. 30-60 minutes from the campus. The fee is 3,000 yen per night, which include 2 meals a day (Breakfast & Dinner), free Wi-Fi and all utilities. You can also receive 37,500 yen subsidy monthly from the university. More details are available from [here](#).

	Fees	Things included	Subsidy
Off-campus apartment	Room fee 33,000yen per month	Free internet access (Not free Wi-Fi)	None
Homestay (1 semester or a year)	Room fee: 3,000yen/night*	2 meals a day(Breakfast & Dinner) All utilities Free Wi-Fi	37,500yen per moth

*The fees do not include tax.

10. Student Support(Buddy System)

The Buddy system helps incoming exchange students settle into life at KGU by matching them with local students who provide informal support by regularly meeting up and sharing their experiences and tips. KGU students who volunteer for the system are very interested in other cultures and in developing international friendships. The system offers the opportunity to make new friends and be a part of something that celebrates diversity in an informal, fun and sociable way.

11. Prospectus

Please find our prospectus in English [here](#).

12. Contact Information

International Exchange Support Office

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OFFICIAL ACCOUNT



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